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2009

Activities Report under the Workforce Investment Act Title 26 MRSA Section 3101 July 1, 2008 to June 30, 2009

Maine Department of Labor

Maine Jobs Council

Maine Bureau of Unemployment Services

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Activities Report
under the

Workforce Investment Act
Title 26 MRSA Section 3101

July 1, 2008 to June 30, 2009

Presented to the
Joint Standing Committee on Labor

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INTRODUCTION

This is the annual report of activities under the Workforce Investment Act (WIA) as required by 26 MRSA §3101.

Annual expenditures and activities occur within a Program Year (PY), from July 1 to June 30. The time frame for this report - July 1, 2008 through June 30, 2009 - corresponds to state Fiscal Year 2009.

WIA funding allocations are highlighted in the Budget section of this report. WIA has three funding streams: Adult, Dislocated Worker, and Youth. Funds for these programs are appropriated by Congress and are allocated annually by law and by formula to states. The Maine Department of Labor, Bureau of Employment Services (BES), receives the allocation that is then distributed to Maine's four local areas and six service providers by the same formula that is used for the state allocations. Illustrated in this report are the WIA Adult and Dislocated Worker funding streams. The allocation for Youth is excluded from the statute governing this report.

The addition of General Funds as a source of investment in worker training is included to provide a more comprehensive picture of resources used to fund occupational skills training. The General Funds allocated to the CareerCenters are intended to be used to augment or add to the total available for occupational skills training. While the appropriation authorizes funds to be targeted to CareerCenter infrastructure and staff costs, the expressed priority is that they be used to fund occupational skill training.

I. Summary of Workforce Funding and Service Outcomes

There are numerous federal, state, and local programs which operate in CareerCenters and contribute to serving the needs of job seekers and employers. The contribution of WIA funds to the actual training of numbers of individuals is relatively small. However, the use of WIA funds to leverage other resources is a large contribution to the workforce investment effort. WIA funds are spent on the infrastructure of the CareerCenter system to integrate many other resources designed to find employment for those who seek it.

CareerCenter Performance Highlights:

- CareerCenter services are geared toward assisting businesses with hiring qualified workers by offering employers recruitment, screening, job matching assistance and workforce training.

- In PY08, the Department of Labor registered **115,523** people who are looking for work.

- Employers list approximately **16,000** job openings each year.

- We refer an average of **29,200** people to the job openings posted with the CareerCenters and approximately **64%** of those are placed.

- Workforce Investment Act training programs target primarily low-skilled, low-wage workers. Services are designed to provide:

    - intensive counseling and career development
    - basic skills (math, computer, etc.)
    - literacy (reading and writing)
    - occupational skills training (welders, accountants, radiologists, etc).

- With limited training dollars we were able to serve about **1,904** adults, **1,418** unemployed workers and **1,007** youth.

    - Approximately **84%** found jobs
    - **86%** of the adults served were still working more than 6 months after placement
    - Approximately **73%** of the youth served were still working 6 months after placement.

- Training services focus on providing a skill based credential such as a diploma or equivalency, certificate or degree.

    - **63%** of the adults served received a credential
    - **72%** of the youth served received a credential

- We measure skill attainment for youth when they successfully complete a goal such as improving basic skills (reading and math), work readiness skills (resume', interviewing, time management, budgeting, etc, and/or occupational skills (medical assistant, welder, accountant).

    - In 2007, **85%** of the youth served successfully completed some type of skill goal.

Specific Program Highlights:

1) Trade Adjustment Assistance

Compared to the previous year, the number of individuals trained and the number of companies who benefited was up considerably, due to Trade Adjustment Act funds that were used to fund training expenses for ***933*** workers and exited ***370*** workers. Overall, the Trade Adjustment Act program provided reemployment services to ***1,785*** individuals.

TAA program outcomes for PY 2008:

- **Entered Employment Rate: 81.4%**
- **Retention Rate: 93.6%**
- **Average Earnings: $16,668**

The following summary of other federal and state programs and outcomes for PY 2008 illustrates the extent to which WIA funds help to leverage resources and contribute to workforce development:

2) National Emergency Grants

In PY 08, The Bureau of Employment Services and Local Workforce Boards responded to significant downsizing and closure events by applying for and administering National Emergency Grants (NEGs). We applied for and received six new NEG awards during the period July 1, 2008 through June 30, 2009.

New NEG awarded in PY08:	Manufactured Housing	**$ 149,107**
New NEG awarded in PY08:	Katahdin Paper	**$ 527,465**
New NEG awarded in PY08:	Prime Tanning	**$ 528,722**
New NEG awarded in PY08:	Wausau Paper	**$ 254,516**
New NEG awarded in PY08:	Wood Structures	**$ 627,961**
New NEG awarded in PY08:	True Textiles	**$ 462,096**
Total New NEG awards for PY08:		**$ 2,549,867**

In addition, the Bureau of Employment Services and Local Workforce Boards continued activities to assist workers who were affected by downsizing and closures through NEG funded projects awarded in prior years:

Georgia Pacific
Moosehead
Sensata
Forest Industry
BRAC Implementation
San Antonio Shoe

Through PY 2008, a total of ***1,002*** workers received work search assistance and training in these NEG projects, with a ***59.3%*** entered employment rate.

3) Governor's Training Initiative Activity:

- Number of companies assisted: ..... **24 (unduplicated)**
- Number of new hires trained: **324**
- Number of incumbent workers trained: **2,575**
- Number of Maine workers impacted by GTI: **2,899**
- GTI investment in Maine workers: ..... **$ 1,511,788**
- Total private sector match: ..... **$ 8,910,953**
- Total investment in Maine workforce: **$10,422,741**

4) Highlights of the program activities report on Page 6:

- Average wages at exit for core/intensive and training services represent what customers reported to their case managers when they left the program.
- The most accurate barometer of wage earnings comes from six-month follow-up data obtained from the Bureau of Unemployment Compensation's wage data system. For those in the adult program, the statewide activities report on Page 7 shows that, on average, adults are earning **$9,797** for the six-month period after exiting the program. Computer programmers at the Maine Department of Labor (MDOL) use a formula that translates this figure to a statewide adult average hourly wage of **$9.42**. This is only an estimate, though, since the wage data system includes only summary wages reported by employers. The wage database does not report wages by the hour, but rather the earnings reported in the aggregate for each worker. The most accurate figure is the **$9,797** that compares post-program and pre-program average earnings. These figures will fluctuate through December 31, 2009, because of the six-month follow-up time frame for people exiting the program during June, 2009.
- As with the adult program, the most accurate barometer of wage earnings comes from six-month follow-up data obtained from the wage data system. For those in the dislocated worker program, the statewide activities report shows that, on average, dislocated workers are earning **$13,154** for the six-month period after exiting the program. Computer programmers at the Maine Department of Labor (MDOL) use the same formula as with adults to translate this figure to a statewide dislocated worker average hourly wage of **$12.65**. The same time frame principle applies to dislocated workers. Numbers will be final at the end of 2008.
- The three primary vehicles for obtaining marketable occupational skills are classroom instruction, on-the-job training and customized occupational training (please see the Glossary for specific definitions), with the latter two being employer based. No customized training occurred during the program year; therefore, the number of reported employer-based training (**25**) is On-the-Job training through specific employers.

5) Highlights of the program expenditure reports beginning on Page 6:

- Total expenditures include PY 2008 allocations plus carry over from PY 2007.

- Overall training expenditures equal the sum of training plus supportive services. To illustrate, the statewide summary report on Page 6 shows that, of total expenditures, $939,468 was spent on occupational skills training and $257,240 on supportive services. The specific grants break down as follows for Program Year 2007:

Grant	Total Available	Total Expenditures	Training and Supportive Service Expenditures	Percentage Expended on Training and Supportive Services
Adults	$2,303,452	$2,123,088	$505,022	23.8%
Dislocated Workers	$2,019,496	$1,875,270	$445,530	23.8%
10%	$0	$0	$0	NA
General Fund	$255,943	$246,446	$246,156	99.9%

Activities Report for the Workforce Investment Act of 1998

July 1, 2008 – June 30, 2009

Item	Statewide	ACAP	Goodwill	Labor	MMCA	TDC	WMCA
Total Receiving Limited Assistance Universal Access Core Services	115,526	8,043	20,016	39,191	10,861	21,270	23,751
Adults and Dislocated Workers Receiving Assisted Core and Intensive Services	2,060	175	180	556	178	609	362
Adults and Dislocated Workers Exiting Assisted Core and Intensive Services	237	13	14	47	20	104	39
Wage Rates and Benefits Information at Exit							
Adults and Dislocated Workers Exiting to Part-time Employment	10	1	0	3	1	2	3
Adults and Dislocated Workers Exiting to Full-time Employment	173	8	13	27	15	81	29
Adults and Dislocated Workers Receiving Benefits	134	7	7	21	13	64	22
Adults and Dislocated Workers Receiving Health Insurance	91	7	5	10	8	47	14
Average Wage	$10.61	$11.05	$13.84	$9.50	$11.79	$10.65	$9.66
Training							
Adults and Dislocated Workers Receiving Occupational Skills Training through Classroom Training Vouchers (Contracts or Individual Training Accounts), On-the-Job Training (OJT) or Customized Occupational Training (COT)	1,140	141	128	405	69	238	159
Type of Training Institution							
University	373	79	24	95	4	89	82
Technical College	716	188	39	380	12	56	41
Adult Education	384	9	101	101	36	74	63
Secondary School	6	0	0	4	0	1	1
Proprietary School	100	0	41	38	14	6	1
Employer Based	25	1	4	11	5	0	4
Other	359	36	29	82	15	118	79
Adults and Dislocated Workers Exiting from Occupational Skills Training	485	42	56	177	55	98	57
Wage Rates and Benefits at the time of exit from Occupational Training							
Exiting to Part-time Employment	60	1	4	28	6	12	9
Exiting to Full-time Employment	324	34	45	109	37	61	38
Average Wage at Exit	$10.88	$11.52	$11.50	$10.12	$11.77	$10.51	$11.86
Number Receiving Benefits	282	31	30	97	39	55	30
Number Receiving Health Insurance	201	18	27	64	25	41	26
Number who became licensed or certified to perform a particular job or received academic degree or equivalent as result of participation in WIA	134	14	14	54	16	25	11
Supportive Services							
Clothing	31	5	0	0	0	24	2
Medical	32	5	8	2	2	14	1
Housing	6	0	0	1	4	1	0
Subsistence	2	0	0	0	0	0	2
Transportation	344	95	15	124	5	102	3
Family Care	27	7	0	3	0	17	0
Needs Related Payments	0	0	0	0	0	0	0
Other	34	2	7	0	1	24	0
Six-Month Follow-up							
Adult Average Earnings	$9,797	$6,703	$11,352	$10,157	$8,432	$10,270	$9,794
Adult Average Wage	$9.42	$6.45	$10.92	$9.77	$8.11	$9.87	$9.42
Dislocated Worker Wage Replacement Rate	$13,154	$13,771	$13,300	$13,539	$12,984	$12,080	$13,991
Dislocated Worker Adult Average Wage	$12.65	$13.24	$12.79	$13.02	$12.48	$11.62	$13.45

Statewide Aggregate	Quarter Ending: June 30, 2008			
	Adult	**Dislocated Worker**	**CareerCenter Funds, Me GF**	**Total**
Total One-Year Availability	2,303,452	2,019,496	255,943	4,581,734
Salaries and Benefits	1,099,386	956,439	0	2,055,825
Equipment/Maintenance	25,511	28,489	0	54,000
Supplies/Materials	16,544	17,277	0	33,821
Rent	182,984	164,002	0	346,986
Utilities	7,525	7,244	0	14,769
Telephone/Communication	62,228	47,595	0	109,823
Postage	2,854	2,287	0	5,141
Travel	14,061	10,872	0	24,933
Other, Miscellaneous	206,973	195,535	290	402,798
All Other Sub-total:	518,680	473,301	290	992,271
Training Account/Tuition	332,877	328,770	212,743	874,390
On-The-Job Training	8,313	23,186	20,736	52,235
Customized Training	6,476	2,445	3,922	12,843
Training Sub-total:	347,666	354,401	237,401	939,468
Clothing	110	0	0	110
Medical	4,068	2,888	0	6,956
Housing	2,100	1,188	0	3,288
Transportation	94,022	55,898	5,076	154,996
Child Care	19,081	12,363	0	31,444
Need Related Payments	0	0	0	0
All Other Support Services	37,975	18,792	3,679	60,446
Support Services Sub-total:	157,356	91,129	8,755	257,240
Grand Totals:	2,123,088	1,875,270	246,446	4,244,804

Local Area 1: Aroostook County Action Program Maine Department of Labor	Quarter Ending: June 30, 2008			
	Adult	**Dislocated Worker**	**CareerCenter Funds, Me GF**	**Total**
Total One-Year Availability	486,857	254,408	45,816	787,081
Salaries and Benefits	167,600	73,325	0	240,925
Equipment/Maintenance	3,699	1,220	0	4,919
Supplies/Materials	3,498	1,507	0	5,005
Rent	39,183	18,306	0	57,489
Utilities	1,926	960	0	2,886
Telephone/Communication	18,680	8,713	0	27,393
Postage	885	356	0	1,241
Travel	4,772	637	0	5,409
Other, Miscellaneous	26,221	10,886	290	37,397
All Other Sub-total:	98,864	42,585	290	141,739
Training Account/Tuition	112,409	76,038	41,654	230,101
On-The-Job Training	2,282	0	0	2,282
Customized Training	6,476	0	0	6,476
Training Sub-total:	121,167	76,038	41,654	238,859
Clothing	0	0	0	0
Medical	779	1,300	0	2,079
Housing	54	0	0	54
Transportation	56,607	22,458	3,872	82,937
Child Care	15,838	5,098		20,936
Need Related Payments	0	0	0	0
All Other Support Services	7,061	1,244	0	8,305
Support Services Sub-total:	80,339	30,100	3,872	114,311
Grand Totals:	467,970	222,048	45,816	735,834

Local Area 2: Training and Development Corp	Quarter Ending: June 30, 2008			
	Adult	**Dislocated Worker**	**CareerCenter Funds, Me GF**	**Total**
Total One-Year Availability	499,183	395,795	56,197	951,175
Salaries and Benefits	268,533	208,943	0	477,476
Equipment/Maintenance	3,244	2,524	0	5,768
Supplies/Materials	4,747	3,694	0	8,441
Rent	40,270	31,334	0	71,604
Utilities	0	0	0	0
Telephone/Communication	23,102	17,975	0	41,077
Postage	1,028	800	0	1,828
Travel	2,927	2,278	0	5,205
Other, Miscellaneous	48,146	45,090	0	93,236
All Other Sub-total:	123,464	103,695	0	227,159
Training Account/Tuition	75,438	51,048	54,668	181,154
On-The-Job Training	0	0	0	0
Customized Training	0	0	0	0
Training Sub-total:	75,438	51,048	54,668	181,154
Clothing	0	0	0	0
Medical	2,447	1,240	0	3,687
Housing	546	191	0	737
Transportation	15,658	7,949	1,204	24,811
Child Care	576	5,009	0	5,585
Need Related Payments	0	0	0	0
All Other Support Services	902	1,145	325	2,372
Support Services Sub-total:	20,129	15,534	1,529	37,192
Grand Totals:	487,564	379,220	56,197	922,981

Local Area 3:
Western Maine Community Action
Maine Department of Labor

Quarter Ending: June 30, 2008

	Adult	Dislocated Worker	CareerCenter Funds, Me GF	Total
Total One-Year Availability	886,895	673,023	95,717	1,655,635
Salaries and Benefits	459,025	328,386	0	787,411
Equipment/Maintenance	15,122	13,668	0	28,790
Supplies/Materials	6,523	6,058	0	12,581
Rent	64,982	47,877	0	112,859
Utilities	3,000	1,929	0	4,929
Telephone/Communication	14,831	12,730	0	27,561
Postage	526	463	0	989
Travel	3,816	2,539	0	6,355
Other, Miscellaneous	95,352	68,822	0	164,174
All Other Sub-total:	204,152	154,086	0	358,238
Training Account/Tuition	75,684	81,626	84,817	242,127
On-The-Job Training	2,947	8,940	2,132	14,019
Customized Training	0	1,944	0	1,944
Training Sub-total:	78,631	92,510	86,949	258,090
Clothing	110	0	0	110
Medical	651	348	0	999
Housing	1,500	997	0	2,497
Transportation	18,705	16,092	0	34,797
Child Care	2,367	688	0	3,055
Need Related Payments	0	0	0	0
All Other Support Services	19,626	11,835	0	31,461
Support Services Sub-total:	42,959	29,960	0	72,919
Grand Totals:	784,767	604,942	86,949	1,476,658

Local Area 4: Maine Department of Labor Training Resource Center Coastal Economic Development Corp	Quarter Ending: June 30, 2008			
	Adult	**Dislocated Worker**	**CareerCenter Funds, Me GF**	**Total**
Total One-Year Availability	430,517	696,270	58,213	1,187,843
Salaries and Benefits	204,228	345,785	0	550,013
Equipment/Maintenance	3,446	11,077	0	14,523
Supplies/Materials	1,776	6,018	0	7,794
Rent	38,549	66,485	0	105,034
Utilities	2,599	4,355	0	6,954
Telephone/Communication	5,615	8,177	0	13,792
Postage	415	668	0	1,083
Travel	2,546	5,418	0	7,964
Other, Miscellaneous	37,254	70,737	0	107,991
All Other Sub-total:	92,200	172,935	0	265,135
Training Account/Tuition	69,346	120,058	31,604	221,008
On-The-Job Training	3,084	14,246	18,604	35,934
Customized Training	0	501	3,922	4,423
Training Sub-total:	72,430	134,805	54,130	261,365
Clothing	0	0	0	0
Medical	191	0	0	191
Housing	0	0	0	0
Transportation	3,052	9,399	0	12,451
Child Care	300	1,568	0	1,868
Need Related Payments	0	0	0	0
All Other Support Services	10,386	4,568	3,354	18,308
Support Services Sub-total:	13,929	15,535	3,354	32,818
Grand Totals:	382,787	669,060	57,484	1,109,331

Training Providers
Statewide
July 1, 2008 - June 30, 2009

TRAINING PROVIDER	LOCATION	
ADULT EDUCATION	AUGUSTA	ME
ADULT EDUCATION	SKOWHEGAN	ME
ANDOVER COLLEGE	LEWISTON	ME
ANDOVER COLLEGE	PORTLAND	ME
APOLLO GROUP INC.	PHOENIX	AZ
ARTHUR GARY REAL ESTATE	WESTBROOK	ME
ASK FOR HOME CARE	SOUTH THOMASTON	ME
ASSOCIATED TRAINING SERVICES	BRENTWOOD	NH
BANGOR HIGH SCHOOL	BANGOR	ME
BEAL COLLEGE	BANGOR	ME
BIDDEFORD SCHOOL DEPT	BIDDEFORD	ME
BOAT SCHOOL, THE	EASTPORT	ME
BONNY EAGLE HIGH SCHOOL	STANDISH	ME
BRIDGTON ELEMENTARY SCHOO	BRIDGTON	ME
BRUNSWICK SCHOOL DEPT	BRUNSWICK	ME
BUCKSPORT SCHOOL DEPT	BUCKSPORT	ME
C S D 4	SULLIVAN	ME
C S D 10	READFIELD	ME
CAPILO SCHOOL OF HAIR DESIGN	AUGUSTA	ME
CAREER CENTER	AUGUSTA	ME
CAREER CENTER	BIDDEFORD	ME
CAREER CENTER	LEWISTON	ME
CAREER CENTER	PORTLAND	ME
CAREER CENTER	PRESQUE ISLE	ME
CAREER CENTER	RUMFORD	ME
CAREER CENTER	SKOWHEGAN	ME
CAREER CENTER	WATERVILLE	ME
CAREER CENTER	WILTON	ME
CARIBOU SCHOOL DEPT	CARIBOU	ME
CEC PARTNERSHIP LP	BRANFORD	CT
CENTRAL MAINE COMMUNITY COLLEG	AUBURN	ME
CENTRAL MAINE MEDICAL FAMILY	LEWISTON	ME
COURTLAND REHAB & LIVING CTR	ELLSWORTH	ME
DEER ISLE STONINGTON HIGH	DEER ISLE	ME
DENTAL CAREERS INSTITUTE	PORTLAND	ME
DEVRY INC	EVANSTON	IL
EASTERN MAINE COMMUNITY COLLEG	BANGOR	ME
EDWARD LITTLE HIGH SCHOOL	AUBURN	ME
ELLSWORTH SCHOOL DEPT	ELLSWORTH	ME
EMERY STREET GROUP HOME	SOUTH PORTLAND	ME
EMPLOYMENT SPECIALISTS OF ME	AUGUSTA	ME
FAMILY EAR NOSE & THROAT LLC	KITTERY	ME
FIBER MATERIALS INC	BIDDEFORD	ME
FORT KENT COMMUNITY HIGH SCHL	FORT KENT	ME
GARDINER PUBLIC SCHOOLS	GARDINER	ME
GOODWILL INDUSTRIES OF NORTHER	PORTLAND	ME

GORHAM SCHOOL DEPARTMENT	GORHAM	ME
GREAT ISLAND BOAT YARD	HARPSWELL	ME
GREATER ANDROSCOGGIN HUMANE SO	LEWISTON	ME
H & S GARAGE INC	MADAWASKA	ME
HANCOCK COUNTY TECHNICAL CENTE	ELLSWORTH	ME
HEADHUNTER SPA TECH INSTITUTE	SOUTH PORTLAND	ME
HEALING SPIRIT HEALTH CARE LLC	INDIAN ISLAND	ME
HELPING HANDS MAINTENANCE SERV	BREWER	ME
HELPING HANDS TRADE SCHOOL	WATERVILLE	ME
HOULTON SCHOOLS	HOULTON	ME
HUSSON COLLEGE	PRESQUE ISLE	ME
HUSSON COLLEGE	BANGOR	ME
INTERCOAST INST	SOUTH PORTLAND	ME
KENNEBEC COUNTY CO-OP EXTENSIO	AUGUSTA	ME
KENNEBEC VALLEY COMMUNITY COLL	FAIRFIELD	ME
LAPOINT INDUSTRIES INC	AUBURN	ME
LAVALLEY LUMBER	SANFORD	ME
LAVALLEY LUMBER	WINDHAM	ME
LAWRENCE JR & SR HIGH SCHOOLS	FAIRFIELD	ME
LEWISTON SCHOOL DEPARTMENT	LEWISTON	ME
M S A D 48	NEWPORT	ME
M S A D 49	FAIRFIELD	ME
M S A D 61	BRIDGTON	ME
MAINE CAREER ADVANTAGE	SOUTH PORTLAND	ME
MAINE COMMUNITY COLLEGE SYSTEM	AUGUSTA	ME
MAINE CRIMINAL JUSTICE ACADEMY	VASSALBORO	ME
MAINE MACHINE PRODUCTS CO	SOUTH PARIS	ME
MAINE MARITIME ACADEMY	CASTINE	ME
MAINE OIL DEALERS ASSOC	BRUNSWICK	ME
MAINE OXY ACETYLENE SUPPLY CO	AUBURN	ME
MAINE STATE HOUSING AUTHORITY	AUGUSTA	ME
MAINE'S OUTDOOR LEARNING CENTE	LINCOLN	ME
MAPLECREST REHAB & LIVING CTR	MADISON	ME
MARJA CORP.	SANFORD	ME
MASSABESIC HIGH SCHOOL	WATERBORO	ME
MDI HIGH SCHOOL	BAR HARBOR	ME
MESSALONSKEE SCHOOL DISTRICT	OAKLAND	ME
METHOT AGENCY INC, NORMAND M	BIDDEFORD	ME
MIDCOAST ADULT COMM	ROCKLAND	ME
MIDCOAST MAINE COMMUNITY ACTION	BATH	ME
MOTIVATIONAL SERVICES INC	AUGUSTA	ME
MT BLUE SR HIGH SCHOOL	FARMINGTON	ME
MWAVE INDUSTRIES LLC	WINDHAM	ME
NOKOMIS REGIONAL HIGH SCHOOL	NEWPORT	ME
NORTHEAST TECHNICAL INSTITUTE	HERMON	ME
NORTHEAST TECHNICAL INSTITUTE	SCARBOROUGH	ME
NORTHEAST TECHNICAL INSTITUTE	SOUTH PORTLAND	ME
NORTHEAST TRACTOR TRAILER SCHO	MANCHESTER	NH
NORTHERN MAINE COMMUNITY COLLE	PRESQUE ISLE	ME
NORTHERN PENOBSCOT TECH. REGIO	LINCOLN	ME
NTI	SCARBOROUGH	ME
OFFICE OF THE SUPERINTENDENT	FARMINGTON	ME

OHI	BANGOR	ME
OHI	BREWER	ME
OLD TOWN HIGH SCHOOL	OLD TOWN	ME
ORONO COMMONS	ORONO	ME
OXFORD AVIATION INC	OXFORD	ME
OXFORD HILLS SCHOOL DISTRICT	OXFORD	ME
PORTLAND ADULT EDUCATION	PORTLAND	ME
PIERRE'S OF SANFORD	SANFORD	ME
PIERRE'S SCHOOL OF COSMETOLOGY	WATERVILLE	ME
PIERRE'S SCHOOL OF COSMETOLOGY	PORTLAND	ME
PISCATAQUIS VALLEY ADULT ED	DOVER-FOXCROFT	ME
PORTLAND SCHOOL DEPARTMENT	PORTLAND	ME
PRESQUE ISLE REHAB & NURSING	PRESQUE ISLE	ME
PRESQUE ISLE SCHOOL DEPT	PRESQUE ISLE	ME
PRODRIVE DRIVER DEVELOPMENT SV	PORTLAND	ME
RADIO COMMUNICATIONS MGMT INC	FALMOUTH	ME
REGION 8 COOP BOARD FOR VOC ED	ROCKLAND	ME
S A D 5	ROCKLAND	ME
S A D 27	FORT KENT	ME
S A D 29	HOULTON	ME
S A D 49	FAIRFIELD	ME
S A D 54	SKOWHEGAN	ME
S A D 68	DOVER-FOXCROFT	ME
S S C CORPORATION	AUGUSTA	ME
SACO RIVER ASSOCIATES	BIDDEFORD	ME
SACO RIVER SENIOR SERVICES	WATERBORO	ME
SANFORD HIGH SCHOOL	SANFORD	ME
SANFORD SCHOOL DEPT	SANFORD	ME
SCHOOL OF APPLIED TECHNOLOGY	MEXICO	ME
SCHOOL UNION 60	GREENVILLE	ME
SEBASTICOOK VALLEY HEALTH CARE	PITTSFIELD	ME
SEBASTICOOK VALLEY HOSPITAL AS	PITTSFIELD	ME
SKOWHEGAN DRIVING SCHOOL INC	SKOWHEGAN	ME
SODEXHO OPERATIONS LLC	SOUTH PORTLAND	ME
SOUTH PARIS CAREER CENTER	SOUTH PARIS	ME
SOUTHERN KENNEBEC CHILD DEVELO	FARMINGDALE	ME
SOUTHERN MAINE COMMUNITY COLLE	SOUTH PORTLAND	ME
ST JOSEPHS COLLEGE OF MAINE	STANDISH	ME
SUMNER ADULT EDUCATION	SUMNER	ME
SUMNER MEMORIAL HIGH SCHOOL	SULLIVAN	ME
SUPERINTENDENT OF SCHOOLS	CARIBOU	ME
SUPERINTENDENT OF SCHOOLS	DOVER-FOXCROFT	ME
SUPERINTENDENT OF SCHOOLS	LISBON	ME
SUPERINTENDENT OF SCHOOLS	MADISON	ME
SUPERINTENDENTS OFFICE	AUBURN	ME
SUPERINTENDENTS OFFICE	VAN BUREN	ME
SUPERINTENDENTS OFFICE	WINDHAM	ME
SUPPORT SOLUTIONS INC	LEWISTON	ME
SUPT OF SCHOOLS WINTHROP	WINTHROP	ME
TEM INC	BUXTON	ME
THE LANDING SCHOOL	ARUNDAL	ME
THOMAS COLLEGE	WATERVILLE	ME

TOPSHAM SCHOOLS	TOPSHAM	ME
TRAINING & DEVELOPMENT CORP.	BANGOR	ME
TRAINING & DEVELOPMENT CORP.	DOVER-FOXCROFT	ME
TRAINING & DEVELOPMENT CORP.	BUCKSPORT	ME
TRAINING & DEVELOPMENT CORP.	ELLSWORTH	ME
TRAINING RESOURCE CENTER	PORTLAND	ME
TRANSCRIPTION ASSOCIATES	BANGOR	ME
TRANSCRIPTION ASSOCIATES	BRUNSWICK	ME
U A LOCAL 716 PLUMBERS & PIPEF	AUGUSTA	ME
UNITED TECHNOLOGIES CENTER	BANGOR	ME
UNIVERSITY COLLEGE OF BANGOR	BANGOR	ME
UNIVERSITY COLLEGE OF ROCKLAND	ROCKLAND	ME
UNIVERSITY OF MAINE SYSTEM	AUGUSTA	ME
UNIVERSITY OF MAINE SYSTEM	BANGOR	ME
UNIVERSITY OF MAINE SYSTEM	BATH	ME
UNIVERSITY OF MAINE SYSTEM	FARMINGTON	ME
UNIVERSITY OF MAINE SYSTEM	FORT KENT	ME
UNIVERSITY OF MAINE SYSTEM	GORHAM	ME
UNIVERSITY OF MAINE SYSTEM	LEWISTON	ME
UNIVERSITY OF MAINE SYSTEM	MACHIAS	ME
UNIVERSITY OF MAINE SYSTEM	ORONO	ME
UNIVERSITY OF MAINE SYSTEM	PORTLAND	ME
UNIVERSITY OF MAINE SYSTEM	PRESQUE ISLE	ME
UNIVERSITY OF NEW ENGLAND	PORTLAND	ME
USM -- POLICE DEPARTMENT	PORTLAND	ME
VINEYARD MARINE	FREEDOM	ME
VOC EDUC REGION III	LINCOLN	ME
VOCATIONAL REGION 8	ROCKLAND	ME
VTEC EDUCATION CENTER	SOUTH PORTLAND	ME
WALDO COUNTY TECHNICAL CENTER	WALDO	ME
WASHINGTON COUNTY COMMUNITY CO	CALAIS	ME
WESTERN MAINE COMMUNITY ACTION	LEWISTON	ME
WINDHAM SCHOOL DEPT	WINDHAM	ME
YORK COUNTY COMMUNITY COLLEGE	WELLS	ME

GLOSSARY

Aroostook County Action Program: ACAP is the entity providing WIA services in Aroostook County.

Benefits: This refers to adults and includes dislocated workers who receive Social Security or other pension or medical benefits.

Core Services: These may be "self-directed" or "staff-assisted" services. Self-directed services are provided free of charge to everyone on a universal access basis. No registration is required. The services are specified in the Workforce Investment Act and include orientation to the CareerCenter, initial assessment, access to labor market information, Internet browsing, workshops and job clubs, and eligibility certification. Staff-assisted services are require customer registration and include staff assisted job search and placement assistance, career counseling, staff assisted job referrals such as testing and background checks, staff assisted job development, staff assisted workshops and job clubs, and follow-up services, including counseling regarding the workplace.

Customized Training: This is training that is designed to meet the special requirements of an employer who commits to employ the individual upon completion of the training and for which the employer pays at least 50% of the cost of the training. It differs from on-the-job training in that it includes a combination of classroom instruction with on-the-job training. The classroom instruction may be provided at a school or on-site with an employer.

Exit: An exit is a customer who has left WIA funded services and activities.

Follow-up Services: Studies have shown that programs which have a strong job placement component combined with follow-up services help increase the earnings, retention rate, and career progress of participants.

Adult and dislocated worker follow-up services are the same services identified as Core Services, including counseling regarding the workplace. Supportive services are not included in follow-up services. Follow-up services are available to registered participants who are placed in unsubsidized employment for a minimum of twelve months after employment begins, regardless of the level of service received at the time of placement.

Youth follow-up services include leadership development, regular contact with the youth's employer - including assistance in addressing work-related problems that arise, assistance in securing better paying jobs, career development and further education, work-related peer support groups, adult mentoring, and tracking the progress of youth in employment after training. Supportive services are included in this activity. Follow-up services may be provided to all youth for at least twelve months after the completion of participation.

Goodwill Industries of Northern New England: Goodwill is the entity that provides WIA services in Cumberland county. The Training Resource Center (TRC) is the former name of the entity providing WIA services in Cumberland county.

Health Insurance: This refers to adults and dislocated workers who have at least partial medical coverage.

Intensive Services: These are employment and training activities geared to eligible adults and dislocated workers who either are unable to find and retain a job using Core Services, or have acquired and retained employment but whose earnings do not provide a livable wage. Services include comprehensive and specialized assessment, full development of an individual employment plan, group and individual counseling and career planning, case management, and short-term pre-vocational services.

Local Area: The geographic unit within which WIA programs are organized and provided. Maine has four local areas each governed by a local board: Aroostook-Washington, encompassing Aroostook County Action Program and MDOL (for Washington County); the Tri-County area in which Training Development Corporation (TDC) operates programs in Piscataquis, Penobscot and Hancock counties; the Central/Western Maine area where Western Maine Community Action (WMCA) operates programs in Franklin, Oxford and Androscoggin counties, and MDOL operates them in Kennebec and Somerset counties; and the Coastal Counties area in which Midcoast Maine Community Action (MMCA) runs the programs in Knox, Lincoln, Sagadahoc and Waldo counties; Goodwill of NNE in Cumberland, and MDOL runs the program in York county.

Maine Department of Labor: MDOL is the WIA administrative agency on behalf of the state, and is also a direct service provider in Washington, Somerset, Kennebec and York counties.

Midcoast Maine Community Action: MMCA is the entity providing WIA services in Sagadahoc, Knox, Lincoln, and Waldo counties.

On-the-Job Training: OJT is training by an employer that is provided to a paid participant while engaged in productive work.

Service Provider: Six organizations deliver WIA programs in Maine: ACAP, MDOL, MMCA, TDC, Goodwill and WMCA.

Supportive Services: This refers to services such as transportation, childcare, dependent care, housing, and needs-related payments necessary to enable the individual to participate in the activities authorized under WIA.

Training Account/Tuition: This is a "voucher," called an "Individual Training Account" (ITA), established on behalf of a WIA eligible registrant in response to specific goals identified on the Employment Development Plan. In consultation with the case manager and up to the limits specified, the individual may purchase training from a list of eligible providers.

Training Development Corporation: TDC is the entity that provides WIA services in Hancock, Penobscot, and Piscataquis counties.

Training Provider List: This is an inventory of entities which are eligible under MDOL guidelines to provide WIA-funded occupational skills training.

Training Resource Center: TRC is the former name of the entity providing WIA services in Cumberland county. The new name is Goodwill Industries of Northern New England.

Training Services: Training Services may be made available to employed and unemployed adults and dislocated workers meeting eligibility requirements and focus on occupational skills training.

Wage Indicators for Exiters from the General Program Activities Report (Page 4)

Average Wage of Those Exiting: This is an average dollar amount for those who have left the program during a specified period. The data is gathered through self-declaration.

Western Maine Community Action: WMCA is the entity providing WIA services in Androscoggin, Franklin, and Oxford counties.